

Operator Public Works Department

POSITION PERIOD

Full Time

JOB SUMMARY

Under the responsibility of the operations and maintenance foreman, the operator is responsible, among other things, for operating various machinery, performing manual work and light mechanics. They are also responsible for the condition of the equipment they use. They must demonstrate good organizational skills and maintain interpersonal relationships.

QUALIFICATIONS

Education:

- Holds a high school diploma
- Combination of training or experience deemed equivalent

Experience:

- Experience in installing municipal water, sewer and street infrastructure

Skills:

- Interpersonal relations
- Results-oriented
- Time management
- Teamwork

Knowledge and Skills:

- Ability to operate heavy equipment such as loader and excavator
- Be able to communicate in both official languages (French and English) spoken and written
- Able to complete various reports in a clear and concise manner
- Ability to perform diverse work
- Have a good ability to organize and plan work
- Ability to interpret guidelines wisely and act accordingly
- Be able to do manual work
- Have good analytical and problem-solving skills
- Be able to take initiative

- Class 1 driver's license

TASKS AND RESPONSIBILITIES

- Maintain the equipment used by the operator.
- Keep equipment clean and presentable.
- Attend and/or make minor mechanical repairs.
- Manage and/or see to any other work as assigned.
- Perform manual work as required or requested.
- Must be qualified, licensed, and able to operate different types of heavy equipment, such as loaders, bulldozers, heavy trucks, excavators, graders, snowplows.
- Must obey all traffic regulations, safety laws and regulations as well as obey municipal by-laws, policies and procedures.
- Takeover in another sector of the department during an absence or leave.
- Perform any other duties of a similar nature as requested by his/her supervisor according to his/her skills, qualifications, and aptitudes.

Caution: The above statements reflect the characteristic elements of the identified job and are intended to describe the general nature and level of work performed and should not be construed as an exhaustive enumeration of all inherent occupational responsibilities, duties, abilities, and requirements. All staff members may, from time to time, be required to perform tasks outside the scope of their normal responsibilities, as required.